



## Safeguarding Policy - COVID-19 addendum – April 2020 Safeguarding during the College closure period

### What should staff and volunteers do if they have any concerns about a student?

It is vital that staff act immediately on any safeguarding concerns.

1. Contact a member of the safeguarding team to discuss the concern.
2. Log the concern in CPOMS as soon as possible (by 4pm that working day at the latest).

### What are the DSL/Deputy DSL arrangements during the College closure?

- Safeguarding team will be available to contact during working hours (9am – 4pm, including Easter holidays) for both staff and students. Please see contact list.

Name	Number	Role
Rebecca Bolder	07498378083	Safeguarding Manager
Chris Herring	07932807204	Assistant Principal
Andrea Mason	07498371842	Senior Tutor
Andy Dunne	07539391788	Senior Tutor

- CPOMS will still be in operation (remotely) and will be monitored during working hours (9am – 4pm).
- External agency information has been distributed to both staff and students and referrals will be made by the safeguarding team where appropriate (it is available at the end of this document).
- Students should be directed to emergency services via 101/999 for out of hour emergencies.

### How do we continue to support our vulnerable students?

#### LAC (Looked after children) – Andy Dunne – LAC coordinator

- All students will have two formal points of contact per week. Once by the LAC coordinator and Once by their Progress Tutor.
- The LAC coordinator will provide weekly updates to the relevant local authority virtual schools.

### **EHCP (Education, Health Care Plan) – Julie Lynch – EHCP coordinator**

- All students on an EHCP are allocated a member of the learning support team as a key worker. The key worker will make contact with each of the students twice per week.
- The EHCP coordinator will provide weekly updates to the relevant local authority SEND team.

Name	Number	Role
Julie Lynch	07487548238	ALS Manager

### **Arrangements to support children the school or college are concerned about who do not meet the 'vulnerable' definition**

#### **High Risk Students – (Currently being monitored by the safeguarding team)**

- Currently monitored high risk students will be checked on by Rebecca Bolder every 48 hours.
- This list will be updated within CPOMs should more students be identified as high risk.

#### **Students who live Independently (monitored by their Progress Tutor)**

- These students are on a monitoring list their respective Progress Tutor will check in with them twice a week.
- All concerns regarding this group of students will be communicated to the safeguarding team and logged in CPOMs.

#### **Free School Meal/Bursary Students**

- All students who are eligible for free school meals and the College bursary will continue to receive their allocated allowance of £4 per day. This will be paid into their bank account weekly.
- Vulnerable bursary will continue to be paid in the current way.

#### **All other students (Monitored by all staff)**

##### **Students will naturally be concerned and stressed about this situation. Please:**

- Continue to reassure students.
- Provide clarity and information on the situation (where it is available).
- Direct students to the support material available.
- Contact the safeguarding team or your line manager if you require support.

## How do we support student mental health throughout the period of closure?

Negative experiences and distressing life events, such as the current circumstances, can affect the mental health of pupils and their parents. Staff should be aware of this in setting expectations of pupils' work where they are at home.

Support is available:

- College counsellor referrals are still available and assessments/session will be conducted via a Microsoft Teams video conference. Please direct students to [counsellor@wyke.ac.uk](mailto:counsellor@wyke.ac.uk)
- Rebecca Bolder the safeguarding manager can be contacted for advice and guidance.
- The Big White Wall (digital mental health resource) is available and free for all staff and students. Please see the poster at the end of this document
- External agency support is available. Please see the poster at the end of this document.

## How do we support students to be safe online when working remotely?

It is important that all staff who interact with children, including online, continue to look out for signs a child may be at risk. Any such concerns should be referred to the safeguarding team and logged in CPOMs.

**Online staff/student interaction should adhere to the following protocol:**

- Stick to normal working hours where possible and be available only via platforms such as Microsoft Teams, College email or College approved social media accounts.
- Be clear with students about when you are available to support them. Contact students during usual college opening hours where possible. Do not contact students out of these hours as it will create false expectations.
- As well as the method of communication, ensure your communication style and language remain professional and similar to how they would in the workplace.
- If interacting by video, be aware of what is visible/audible in the background (e.g. avoid using bedrooms) and keep this as neutral as possible. Do not get drawn into discussions about your personal or family life.
- Do not store recorded videos of students on personal devices.
- Use College phones where possible. If you do not have access to one and need to make a telephone call from a personal phone, always ensure your contact details are hidden (e.g. dial 141 first).
- Only engage in video interactions when everyone involved is appropriately dressed.
- If you have concerns about the well-being of any students, refer immediately to the safeguarding team unless they are in immediate danger, in which case dial 999.

Any staff member or student who has concerns relating to their online safety, or online interactions with both staff and students should report these directly to the Assistant

Principal and DSL (Chris Herring). This should include bullying and peer on peer abuse (please see the relevant section of the safeguarding policy for definitions).

Support is also available via the following external agencies:

- [Childline](#) - for support
- [UK Safer Internet Centre](#) - to report and remove harmful online content
- [CEOP](#) - for advice on making a report about online abuse

Information, Advice and guidance is available to parents via the following websites:

- [Internet matters](#) - for support for parents and carers to keep their children safe online
- [London Grid for Learning](#) - for support for parents and carers to keep their children safe online
- [Net-aware](#) - for support for parents and careers from the NSPCC
- [Parent info](#) - for support for parents and carers to keep their children safe online
- [Thinkuknow](#) - for advice from the National Crime Agency to stay safe online
- [UK Safer Internet Centre](#) - advice for parents and carers

### **What support is available from the local authorities?**

#### **Hull City Council.**

Our council has today launched the **Hull Helpline** to support vulnerable residents impacted by the Coronavirus pandemic. The helpline is for those that have no other means of support within the community and have essential needs.

- Residents can register their need for support through an online form on the council's website [hull.gov.uk](http://hull.gov.uk) or call the dedicated Hull Helpline number, 01482 300 307.
- [Discover more about Hull Helpline](#)

**Please see the following pages for external agency support and the Big White Wall.**



# External SUPPORT SERVICES

## **CAMHS Daytime Support** **Monday to Friday 9am-5pm**

Hull Contact Point

**01482 303688**

East Riding Contact Point

**01482 303810**

CAMHS team North Lincolnshire

**01724 408460**

## **CAMHS Out of Hours Support** **Monday-Friday 5pm-9am** **Weekends**

CAMHS Crisis Team East Riding & Hull

**01482 301701**

CAMHS Access Team North Lincolnshire

**01724 382015**

*Access to support for a mental health crisis between 5pm-9am  
and on weekends is based at your local A&E department.*

## **PAPYRUS HOPE LINE** **Monday - Friday 9am-5pm** **Weekends and Bank Holidays 2pm-10pm**

Call **0800 068 4141**

Text **07786 209 697**

Email **pat@papyrus-uk.org**

**SAMARITANS**

**Available 24/7**

Freephone **116 123**

Email **jo@samaritans.org**

Mental health support online,  
anonymous and 24/7.

You're  
Not  
Alone

FREE to all  
students

Visit [bigwhitewall.com](https://bigwhitewall.com) to join our  
online mental health community.

16+

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