



## **Information Learning Technologies Policy**

All hardware and software systems and methods of use of information and communications technologies comprise Information learning technologies. Skill in the use of information and communication technologies is necessary to students, both in their current learning and in their future careers.

### ***Policy***

In order to provide the best education the College seeks to develop its learners' skills in the use, analysis and development of information and communication technologies to the highest level possible within its resources. To this end it will maintain and implement a clear strategy for ILT.

### ***Policy Guidelines***

1. Teachers, and managers of teaching and learning, will seek ways to use ILT innovatively to add value to the learning experience and improve the attainment of students.
2. All full-time 16-19 learners will be encouraged to develop their IT skills.
3. Managers will seek to make the best use of resources to continuously develop information and communication equipment and infrastructure for use by learners, by teachers and by other staff supporting the functions of the College.
4. The College will continuously invest in the development of the skills of its staff in the learning applications of ICT.
5. In order to encourage the use of ICT for independent study the College will seek to provide access to workstation facilities in attractive environments which are conducive to effective learning.
6. Through its user policies and management of learners' use the College will encourage and expect responsible, safe and co-operative use of IT systems and facilities.
7. Managers will seek to maintain and continuously develop robust and responsive technical support services which meet the needs of learners and staff.

8. In forming and implementing its strategy the College will seek to achieve the best possible balance of priorities for development within its resources.

### ***Related Documents***

1. Current ILT Strategy
2. Acceptable Use Policy
3. Terms of Reference for IT Strategy Committee

*This policy has been reviewed and amended to assure the promotion of equality on grounds of gender, gender reassignment, sexual orientation, race, religion or belief, disability, age, marriage and civil partnership, and pregnancy and maternity. The assessment deemed it to be compliant with the College's Single Equality Scheme.*

**EQUALITY IMPACT ASSESSMENT - STAGE 1**

Policy, Procedure, Plan or Strategy to be assessed:	ILT Learning Policy									
Person responsible:	MCR									
Briefly describe the aims, objectives and purpose of this policy, procedure, plan or practice.										
	Gender	Sexuality	Transgender	Age	Race	Religion/ belief	Disability	Marital/Civil partnership status	Pregnancy or maternity	Other
Is there potential for, or evidence that the proposed policy or function does not promote equality of opportunity for all and promote good relations with different groups?	No									
Is there potential, or opportunity that the proposed policy or function will affect any groups adversely? (Including possible discrimination)	No									

<p>If this is a new policy or function has concern been expressed during the consultation process about the policy or function or is there potential for concern?</p>	<p>No</p>
<p>Please elaborate on any potential concerns raised above or any ways in which the policy, procedure, plan or strategy will actively have a positive impact on equality. Evidence can include learner and staff data, complaints, feedback, research, student/staff surveys or intelligent hypotheses/professional judgement.</p>	
<p>What equality monitoring/evaluation/review systems have been set up to carry out regular checks on the effect of the policy, procedure, plan or strategy?</p>	
<p>Actions arising from Stage 1 of the Impact Assessment:</p>	

Date completed: 23.05.12

**EQUALITY IMPACT ASSESSMENT**

Policy, procedure, practice or strategy:	Information Learning Technologies		
Person responsible:	Assistant Principal (Teaching, Learning and Curriculum)	Date:	May 2015
Briefly describe the aims, objectives & purpose of this policy, procedure, practice or strategy.			
	Please ensure the following characteristics are considered when assessing the questions below along with any others you feel to be relevant: Gender, Sexuality, Transgenderism, Age, Race, Religion/belief, Disability, Marital/Civil partnership status, Pregnancy or maternity. Responses may be based on learner and staff data, complaints, feedback, research, student/staff surveys and/or professional judgement.		
Is there potential, or opportunity that the proposed policy, procedure practice or strategy will affect any groups adversely (including possible discrimination)? Please include any equality concerns expressed during consultation.			
Is there potential for, or evidence that the proposed policy, procedure or practice either promotes or fails to promote equality of opportunity for all and good relations between different groups?			
If any action is required as a result of this screening exercise please note them, along with any mechanisms for reviewing the impact of the policy, procedure or practice.			